

Statement of Understanding Regarding the Mayor's Youth Employment Program *Student Handbook*

This is to certify that I, _____ have received a copy of the Mayor's Youth Employment Program Handbook as recorded on this date.

I understand that I am responsible for reviewing the contents of this handbook and asking questions if I do not understand any part of it.

This handbook is not a contract of employment. I understand that North Carolina has an employment-at-will doctrine; therefore, I am an at-will employee and I can be terminated at any time and for any reason without advanced notice. Also, the at-will doctrine allows me to terminate my employment with the Mayor's Youth Employment Program (resign) at any time; however, I do agree to provide a one weeks' notice at the time of my resignation.

If I am awarded an internship I agree:

- To conform to the regulations of the organization in which I am working
- Provide appropriate documents to establish identity and employment authorization.
- To allow my image to be used for the purpose of promoting and advancing the MYEP and its partner organizations, including public and private corporations, in all media outlets; TV and print media – unless a Photo Consent is not filed).
- To dress appropriately for the work environment (observing not to wear blue jeans (unless prior- approval is granted in writing by the Host Employer/MYEP staff), graphic tees, shorts, revealing items of clothing – see dress code section in this *Handbook*).
- To notify my internship coordinator and the MYEP staff should any problem or concerns arise regarding my internship.
- To abide by the code of ethics and conduct outlined by the City of Charlotte's Mayor's Youth Employment Program (MYEP), adhere to the responsibilities and character development guidelines.
- To not make any false statements, forge signatures or provide inaccurate identification numbers such as but not limited to social security numbers, state issued ID's and licenses.

Student's Signature

Date

Note: This document will be completed electronically and in hard copy.

Photo Consent

I do hereby consent and agree that MYEP and any of their affiliates has permission to take photographs and/or record video and/or audio of my child and/or my child's property and to use these for MYEP educational, promotional, and/or marketing materials. I further consent that their name and identity may be revealed therein or by descriptive text or commentary. Neither individual addresses nor telephone numbers will be published within these materials. I do hereby give MYEP the right to exhibit any such works publicly or privately, including posting on the MYEP website. I waive any rights, claims or interest I may have to control the use of my child's identity or likeness in the photographs, video or audio and agree that any uses described herein may be made without compensation or additional consideration to me or my child. I represent that I have read and understand the foregoing statement and I am competent to execute this agreement.

Student Signature: _____

Date _____

Parent/Guardian Signature: _____
(if student is under 18 years of age)

Date _____

Note: This document will be completed electronically and in hard copy.